

Town of Nantucket
NANTUCKET MEMORIAL AIRPORT
14 Airport Road
Nantucket Island, Massachusetts 02554

Thomas M. Rafter, A.A.E., Airport Manager
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Commissioners
Daniel W. Drake, Chairman
Arthur D. Gasbarro, Vice Chair
Andrea N. Planzer
Neil Planzer
Jeannette D. Topham

AIRPORT COMMISSION MEETING

June 2, 2014

The special meeting was called to order at 3:18 PM by Chairman Daniel W. Drake with the following Commissioners present, Neil Planzer and Jeanette D. Topham.

Vice Chair Arthur D. Gasbarro and Andrea N. Planzer were absent.

The meeting took place in the 1st Floor meeting room at the Public Safety Facility, 4 Fairgrounds Rd.

Airport employees present were Thomas M. Rafter, Airport Manager and Janine Torres, Office Manager.

Pending Leases & Contracts

Mr. Rafter presented an Authorization to Proceed (ATP) to Jacobs Engineering Group for the first phase of the Air Traffic Control Tower (ATCT) Modernization Project which covers data collection and the design charrette for a total of \$73,124.00. Mr. Rafter explained the contract for the entire project is still under review by the FAA. However, due to the tight project completion due to the FAA funding expiration, the parties agreed to issue the (ATP) to allow the work covered under phase 1 to commence July 10, 2014.

Ms. Topham made a **Motion** to approve the Authorization to Proceed. **Second** by Mr. Planzer and **Passed** unanimously without comment.

Having no further business, Ms. Topham made a **Motion** to adjourn. **Second** by Mr. Planzer and **Passed** unanimously.

Meeting adjourned 3:21 PM.

Respectfully submitted,

Janine M. Torres Recorder

Master List of Documents Used

6/2/14 Agenda

5.30.14 Email String between Torres & Holland Subject Authorization to Proceed – Article A Services

Authorization to Proceed with Town Counsel Edits

Jacobs Scope of Work Article A